TOWN OF MILAN

Dutchess County, New York

Wilcox Memorial Town Hall
20 Wilcox Circle, Milan NY 12571

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AGENDA

(version as of Nov. 16, 11:30am)

For Monday, November 16, 2026

7:00 pm Regular Meeting

Opening & Pledge of Allegiance.

Correspondence.
Public comment on agenda items.

RESOLTIONS

MOTION: To adopt the Town of Milan Preliminary Budget for 2026 as the annual budget of the Town of Milan for the fiscal year 2027 without change.

MOTION: To authorize the Town Supervisor to sign the fire contract for fiscal and calendar year 2027 in the amount of $445,022.

MOTION: To re-appoint Wendy Jeffreys to the vacancy of the Board of Assessment Review for a five-year term effective October 1, 2026.

WORKSHOPS

WORKSHOP: Building security.
WORKSHOP: Speed issues on Rowe Road south of Route 199.
WORKSHOP: Progress and shortcomings of Town Hall HVAC.
WORKSHOP: Procedures to services and repairs to town buildings and grounds.
WORKSHOP: Status of the position of town historian.
WORKSHOP: Scheduling 2027 reorganizational meeting.

Old Business
New Business
Other public comment
Transfers
Payment of bills

Adjournment

RESOLUTION: 2027 ANNUAL BUDGET

WHEREAS, the Supervisor, as Budget Officer, filed the tentative budget for the fiscal year 2027 with the Town Clerk on September 30, 2026, pursuant to Town Law § 106;

WHEREAS, the Town Board approved the tentative budget as the preliminary budget of the Town for the fiscal year 2027 on October 19, 2026, and directed that it be filed in the office of the Town Clerk, where it has since been available for inspection by the public;

WHEREAS, notice of a public hearing on the preliminary budget, stating the proposed salaries of the elected officers of the Town as required by Town Law § 108, was duly published in the official newspaper of the Town and posted on the Town signboard, and the public hearing was held on Monday, November 2, 2026, at the Wilcox Memorial Town Hall, at which all persons wishing to be heard were heard;

WHEREAS, the Town Board has considered the comments received at the public hearing and has determined to make no changes, alterations or revisions to the preliminary budget;

WHEREAS, the amount to be raised by taxes in the preliminary budget, $1,925,949, does not exceed the Town's tax levy limit for the fiscal year 2027 as calculated under General Municipal Law § 3-c and reported to the Office of the State Comptroller, so that no override of the tax levy limit is required;

WHEREAS, Town Law § 109 requires the Town Board to adopt the preliminary budget, as submitted or amended, by resolution not later than the twentieth day of November;

NOW, THEREFORE, BE IT

RESOLVED, that the preliminary budget of the Town of Milan for the fiscal year beginning January 1, 2027, as approved by the Town Board on October 19, 2026 and filed in the office of the Town Clerk, is hereby adopted without change as the annual budget of the Town of Milan for the fiscal year 2027.

AND BE IT FURTHER RESOLVED, that the salaries of the Supervisor, the members of the Town Board, the Town Clerk, the Superintendent of Highways and the Town Justices for the fiscal year 2027 are hereby fixed at the amounts set forth in the adopted budget, being the same amounts specified in the notice of the public hearing, pursuant to Town Law § 27; and be it further

RESOLVED, that the Town Clerk is hereby directed to enter the adopted budget in the minutes of the Town Board, to prepare and certify two copies of the adopted budget in accordance with Town Law § 109, and to deliver them to the Supervisor, who shall present the adopted budget and the amounts to be raised by taxes to the Dutchess County Legislature and the County Real Property Tax Service Agency for the levy of the 2027 town and fire protection district taxes; and be it further

AND BE IT FURTHER RESOLVED, that the Supervisor is authorized to file the adopted tax levy with the Office of the State Comptroller on the Town's tax cap form for the fiscal year 2027, and that this resolution shall take effect immediately.

RESOLUTION: FIRE CONTRACT

WHEREAS, the Town Board of the Town of Milan, as the governing body of the Milan Fire Protection District, provides fire protection in the District by contract pursuant to Town Law § 184; and

WHEREAS, the Milan Fire Protection District, embracing the entire Town, was established by resolution of the Town Board adopted March 20, 1948, and a proposed agreement between the Town of Milan, on behalf of the District, and Milan Volunteer Fire Department, Inc., a New York not-for-profit corporation having its address at 900 Route 199, Milan, New York, for the furnishing of fire protection and emergency services in the Town and the District for a term of one year from January 1, 2027 through December 31, 2027, for the annual sum of $445,022.00 payable on or before March 31, 2027, has been submitted to the Town Board and is on file in the office of the Town Clerk; and

WHEREAS, the public hearing was duly held on Monday, November 2, 2026, at 6:55 p.m., at the Wilcox Memorial Town Hall, the proposed agreement was presented, and no member of the public offered comment for or against it; and

WHEREAS, the agreement has been executed on behalf of the Fire Department by its Corporate Secretary on November 2, 2026, the amount to be paid under it is provided for in the Fire Protection Fund of the Town's 2027 budget, and that amount, together with the premium for the workers' compensation coverage the Town maintains for the Fire Department's volunteers, will be assessed and levied upon the taxable property of the District as provided by Town Law § 184;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby approves the agreement with Milan Volunteer Fire Department, Inc. for fire protection and emergency services in the Milan Fire Protection District for the year 2027, in the amount of $445,022.00, as presented at the public hearing of November 2, 2026, and authorizes and directs the Supervisor to execute the agreement on behalf of the Town of Milan and the Milan Fire Protection District in the form on file with the Town Clerk; and be it further

RESOLVED, that the Town Clerk is directed to keep a fully executed copy of the agreement on file in her office and to furnish a copy to the Fire Department, and that this resolution shall take effect immediately.

RESOLUTION RELATED TO BOARD OF ASSESSMENT REVIEW

WHEREAS, Real Property Tax Law § 523 provides that the Board of Assessment Review of the Town of Milan shall consist of not less than three nor more than five members appointed by the Town Board, each for a term of five years commencing on the first day of October and ending on the thirtieth day of September five years thereafter; and

WHEREAS, the term of Wendy Jeffries as a member of the Board of Assessment Review expired on September 30, 2026, and she has continued to serve as a holdover member pending the appointment of her successor, as Public Officers Law § 5 provides; and

WHEREAS, Ms. Jeffries has knowledge of property values in the Town, is neither the Assessor nor a member of the Assessor's staff, has served the Town capably in that office, and is willing to continue to serve, and the Town Board finds that her reappointment is in the best interest of the Town;

NOW, THEREFORE, BE IT

RESOLVED, that Wendy Jeffries is hereby reappointed a member of the Board of Assessment Review of the Town of Milan for the five-year term commencing October 1, 2026 and ending September 30, 2031, at the compensation fixed by the Town Board in the annual budget; and be it further

RESOLVED, that Ms. Jeffries shall take and file her oath of office with the Town Clerk within thirty days, as Public Officers Law § 30 requires, and shall attend the training course required upon reappointment by Real Property Tax Law § 523(2), and that the Town Clerk is directed to furnish a certified copy of this resolution to Ms. Jeffries and to the Assessor.