

The Milan Town Board held their Regular Town Board meeting on December 15, 2025 at 7:00 pm at the Milan Town Hall.

Present: Supervisor Alfred Lo Brutto

Councilpersons Jack Campisi, Debra Blalock, William Jeffway, Kevin Pike

Glenn Butler, Highway Superintendent

Guest: Nancy Clark, P.E., KC Engineering and Land Surveying, P.C.

The Supervisor opened the meeting at 7:00 pm with the Pledge of Allegiance.

Nancy Clarke from KC Engineering gave a brief presentation (handouts provided).

- High altitude discussion to make 2026 easier for the Board.
- Recapped history – 2024 – culverts that need replacing – Battenfeld Road; Torre Rock Road – during storms the road overtops. KC Engineering wrote a proposal and did the design work; permit process went quickly; early 2025 permits from DEC and Army Corps of Engineers received; January 2026 KC Engineering will seek approval to go ahead for bid; planning to break ground in July. Packet contains a timeline for the project and design drawings; Ms. Clark reviewed the work required in the contract. This is a bundled project with both projects done at the same time – two significant culverts will be more attractive for potential bidders.
- Statement of non-collusion information included in the bid packet and the advertisement for bids.

Question raised about impact of raising the road one foot – two driveways impacted; work includes the work to raise the entrances to these driveways; no permission required from owners to perform the work due to the area within the Town right of way.

- KC Engineering established in 1983; Ms. Clark has been working with the Town of Milan for 12 years; proposal has been provided to the Board with schedule and cost for 2026; in 2020 KC Engineering relocated to Newburgh but Ms. Clark lives in Rosendale and therefore is in proximity to our Town's location. KC Engineering likes the Town of Milan because there is a respect for the engineering firm's expertise. Board appreciates working with Ms. Clark.
- KC Engineering will provide another proposal for the construction phase once the project has been awarded to a bidder.
- KC Engineering is reviewing the requirements for providing paper copies of the construction documents which includes checking with other Dutchess County municipalities are doing now in the digitized world. Looking to see if we can do all by digital format.

Public Comment

Question about traffic flow and notification of emergency response vehicles. Contractor is required to coordinate with EMS and school districts.

Minutes: Regular Town Board Meeting 11/17/2025 were received by all Board members prior to the meeting.

Financial reports were received by all Board members prior to the meeting.

Re-organization Meeting

MOTION by Supervisor Lo Brutto, seconded by Council. Jeffway, to hold the Annual Reorganization Meeting on January 1, 2026, at 1:00 pm at the Milan Town Hall. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

Audit Financial Records

MOTION by Supervisor Lo Brutto, seconded by Council. Campisi, to hold the 2025 audit of the financial records of the town supervisor, town clerk, justices, highway superintendent, and planning and zoning departments at 10:00 am on January 14, 2026. The town supervisor shall appoint two (2) members of the town board to conduct said audits, the results of which shall be reported in writing to the town board for action at its next regular town board meeting. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

Highway Bridge/Culvert Fund

MOTION by Supervisor Lo Brutto, seconded by Council. Blalock to establish a Highway Bridge and Culvert Fund and further, to transfer to said Highway Bridge and Culvert Fund the sum of \$400,000.00 from the unappropriated funds in the Town of Milan General Fund. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

Obsolete Equipment

MOTION by Supervisor Lo Brutto, seconded by Council. Pike, to declare the following equipment obsolete and authorize their disposal:

3 beige metal bookcases (barcodes 00022, 00023, 00024)

1 wood computer desk (00088)

1 black lateral file cabinet (barcode 00222)
1 grey metal desk (barcode 00036); and
1 Toshiba VHS player (barcode 00039)
Roll was taken and carried.
YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto
NO – 0

Solar Lease/Fork in the Road Solar LLC

MOTION by Supervisor Lo Brutto, seconded by Council. Jeffway, to approve and authorize the supervisor to sign the First Amendment to Memorandum of Lease and the Second Amendment to Amended and Restated lease Agreement between the Town of Milan and the Fork in the Road Solar LLC. Roll was taken and carried.
YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto
NO – 0

Purchase 2027 Western Star 47X Chassis

MOTION by Supervisor Lo Brutto, seconded by Council. Campisi, to authorize the purchase of one 2027 Western Star 47X chassis, including options, from Robert H. Hoover & Sons, as specified in the Sourcewell Quotation dated December 9, 2025, Contract Number 032824-DAI, for a sum not to exceed \$179,366.51, and in addition, to authorize the purchase of one combination dump/spreader body, head plow and side wing frames, wing, and hydraulic system, including options, installed on the above chassis, from Viking Cives (USA) as specified in Quote ID CB0000439, dated December 3, 2025 in Sourcewell Contract Number 062222-VCM, for a sum not to exceed \$116,739.71. The total sum of the two purchases shall not exceed \$296,106.22. All terms and conditions of the two purchases are detailed in the December 9, 2025 memo from the highway superintendent to the town board.

Highway Superintendent commented that the current vehicle is a 2007 and has come to the end of its useful life. The new equipment will likely be acquired in January and will be on the road within one to two months.

Roll was taken and carried.
YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto
NO – 0

Rock City Road Bridge quote – Creighton Manning Engineering

MOTION by Supervisor Lo Brutto, seconded by Council. Blalock, to accept the quote of \$5,000.00 from Creighton Manning Engineering and Survey to provide a load posting recommendation for the Rock City Road bridge (M-26).

Highway Superintendent commented that the bridge suffered damage in 2011 from Hurricane Irene; reviewed by engineers and deemed usable; damaged again recently; concrete is deteriorating; need to get a capacity load rating for the structure; three

engineering firms responded; recommendation is to have Creighton Manning Engineering and Survey do the load bearing capacity study – this firm was the only one that responded correctly to do this work.

Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

Transfers

MOTION by Council. Campisi, seconded by Supervisor Lo Brutto, to approve the following transfers:

\$2,000.00 to 1220.4 (Supervisor Contractual) from 1355.4 (Assessor Contractual);

\$665.00 to 1355.32 (Assessor Appeals) from 1355.4 (Assessor Contractual);

\$100.00 to 8010.11 (Zoning Personal) from 6772.4 (Programs for the Aging Contractual).

Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

BILLS were presented to the board for their audit and review. **MOTION** by Council. Campisi, seconded by Council. Jeffway, to pay General Abstract # 12 Claims 472 thru 511, totaling \$94,633.89 – Highway Abstract #12 Claims 212 thru 235, totaling \$33,526.49.

Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

MOTION by Council. Blalock, seconded by Council. Jeffway, to adjourn this meeting at 7:39 pm. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

Respectfully submitted,

Ingrid E. Kulick, Deputy Town Clerk