

TOWN OF MILAN

Dutchess County, New York

Wilcox Memorial Town Hall
20 Wilcox Circle, Milan NY 12571



Telephone: 845-758-5133
www.milan-ny.gov

AGENDA

(as of April 20 at 1:00 pm)

Monday, April 20, 2026

7:00 pm Opening & Pledge of Allegiance.

Any Correspondence.

Public comment on agenda items

Opening of bids related to Town Hall roof replacement

Resolution to create a New York State Climate Smart Communities Program local task force

WHEREAS the town of Milan wants to participate in the New York State Climate Smart Communities Program,

BE IT RESOLVED that a Climate Smart Task Force consisting of Kathy Kassner (task force lead), Michael Galipeau (member) and Clint Bond as liaison from the Milan Town Board, shall review measures the town of Milan has already implemented, identify any additional measures that would benefit the environment and the citizens of the town.

Resolution for the town to adopt the New York State Climate Smart Communities pledge.

WHEREAS the town of Milan is preparing for a public bid and RFP for HVAC systems at Town Hall for the north addition that was built in 2003,

WHEREAS Optimus Architects had developed plans for such a bidding process in 2020, and significant changes have occurred since then including the new addition, and changes to building codes

BE IT RESOLVED that \$6,500 and reimbursable expenses not to exceed \$500 (for a total of \$7,000) is authorized to pay for Optimus architects to update HVAC plans so they can be used in an RFP process.

Resolution to authorize up to \$10,000 if necessary for Dutchess Tekco to Create immediate and short-term fixes to failed air conditioning

WHEREAS the HVAC system in the north addition is not functioning and this is causing distress to persons working and visiting the Town Hall,

BE IT RESOLVED that the Town Supervisor is authorized to spend on emergency repairs to the

HVAC system in the short term, or on equipment that can alleviate the overheating in the short-term, not to exceed \$10,000.

Resolution to define a standard work day

WHEREAS the town of Milan requires a definition of a standard work day for elected and appointed officials,

BE IT RESOLVED, that the town of Milan hereby establishes the standard work day for elected and appointed officials at six (6) hours,

AND BE IT FURTHER RESOLVED, the town of Milan will report the days worked to the New York State and Local Employees' Retirement System based on the activities maintained and submitted by these employees to the clerk of this body: Glenn Butler, Highway Superintendent and Ingrid E. Kulick, Town Clerk.

Resolution to improve safety requirement for Short Term Rentals

WHEREAS the town of Milan finds it prudent and necessary to revise the requirement for short-term rentals in order to provide additional safety to owners, renters and neighbors of short-term rental properties,

BE IT RESOLVED the Milan Town Board be designated as lead agency for changes to Local Law No. 2-2022 Short-term rental.

Resolution to Declare Changes to short term rental Local Law No 2-2022

WHEREAS the changes to Local Law No. 2-2022 Short-term rental are requirements resulting in no land use impact.

BE IT RESOLVED To declare the additional measures and changes to Local Law No. 2-2022 Short-term rental to be a Type 2 action requiring no further action.

Resolution to Set a Public Hearing on Changes to Milan Town Law 200-36. Short-term rental

WHEREAS a public hearing is required on changes and additions to Milan Town Law 200-36. Short-term rental,

BE IT RESOLVED that a public hearing is set for May 18, 2026 at 6:55pm at the Milan Town Hall, 20 Wilcox Circle, Milan, NY

BE IT FURTHER RESOLVED that the town clerk will post the necessary public notices.

Resolution to authorize up to \$45,000 for engineering services for the Milan Bundle Culvert Replacement Project

WHEREAS professional engineering services are required in 2026 for the construction phase of the Milan Bundle Culvert Replacement Project, Battenfeld Road and Torre Rock Road,

BE IT RESOLVED that payment is authorized for the scope and budget identified in the April 7, 2026 proposal letter by K.C. Engineering and Land Surveying for an additional labor cost of up to \$44,500 and mileage expenses to not exceed \$500.

Old Business

New Business

Transfers

Approve bills for payment

Adjourn

