

## **Town of Milan – Reorganization Meeting – 1/1/2026**

The Milan Town Board held their Reorganization Meeting on 01/01/2026 at 1:00 pm at the Milan Town Hall.

Present: Supervisor Bill Jeffway

Councilpersons Debra Blalock, Clint Bond, Jr., Kevin Pike

Absent: Councilperson Glenn Weinrich

The meeting was called to order at 1:00 pm by Supervisor Jeffway who opened the meeting with the Pledge of Allegiance.

**MOTION** by Supervisor Jeffway, seconded by Council. Pike, to set the annual rate of pay for the following elected officials:

Town Board Members (4)	\$ 8,300.00 each
Supervisor	\$24,836.00
Highway Superintendent	\$74,200.00
Town Clerk	\$38,764.00
Town Justices (2)	\$22,435.00 each

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** by Supervisor Jeffway, seconded by Council. Blalock to appoint the following individuals:

Ingrid Kulick as Registrar and Catherine Gill as sub-Registrar of Vital Statistics at no salary.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT - 1 - Weinrich

**MOTION** by Supervisor Jeffway, seconded by Council. Bond, Jr., to appoint the following individuals to the positions, hours of employment, and rates of pay as described below:

Nathaniel B. Chase as Clerk to Justice Slade Mead at an hourly rate of \$29.00 for 29 hours per week;

Denise Murphy as Clerk to Justice Thomas Jones at an hourly rate of \$29.00 for 29 hours per week;

Amy Ramsey as bookkeeper at an hourly rate of \$34.47 for 18 hours per week;

Catherine Gill as Deputy Town Clerk at an hourly rate of \$22.00 for 15 hours per week;

Elizabeth Burns as assessor at an hourly rate of \$24.00 for 18 hours per week;

Patricia Warren as Assessor Clerk at an hourly rate of \$24.20 for 18 hours per week;

Peggy C. Van Buskirk as secretary to the Planning Board and Zoning Board of Appeals at an hourly rate of \$27.25 for 36 hours per week and an additional 108 hours per year for planning and zoning meetings at an hourly rate of \$27.25;

Stephanie Fitzpatrick as Dog Control Officer at an annual salary 4,204.00; Kelly Mathews as cleaner at an hourly rate of \$22.34 for 9 hours a week; Jasmin Vazquez as clerk assigned to the supervisor at an hourly rate of \$22.00 for 18 hours a week, effective January 1, 2026; Jacqualynn Bednarchak as assessor aide at an hourly rate of \$21.00 for 18 hours a week, effective January 5, 2026; John Van Buskirk as Transfer Station Attendant with principal responsibility for the operation of the Transfer Station at an hourly rate of \$23.75 for six hours each Saturday; and Christopher Shiels as Transfer Station Attendant at an hourly rate of \$22.34 for six hours each Saturday; Victoria Lo Brutto as town historian at an annual salary of \$6,000.00; and Steve Camburn as court attendant and John Hughes as alternate court attendant when Steve Camburn is unavailable, each to serve the Milan Town Court for a guaranteed four (4) hours a session, not to exceed eight (8) hours a week, at an hourly rate of 27.00.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Blalock, seconded by Council. Bond, Jr., to authorize that the immediate supervisor of a part-time employee may adjust the hours of a part-time employee, provided that the adjustment is temporary and the town supervisor is notified promptly in writing of the temporary adjustment by the immediate supervisor;

**And Further**, in the event that there is a need to temporarily extend the hours of any part-time employee on any particular day due to an unusual and unanticipated occurrence, the town board hereby grants to the town supervisor power and authority to make such temporary change. The additional time shall be paid at the part-time employee's stated hourly rate; **And Further**, hourly employees shall not leave the Town Hall property during scheduled work hours for which they are receiving pay without the expressed permission of the Town Supervisor, or in his absence, the Deputy Town Supervisor. This prohibition does not apply to highway employees..

**And Further**, the town clerk is hereby directed to provide a copy of this motion to each immediate supervisor and to each hourly employee, excepting highway employees.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT – 1 – Weinrich

## **Highway Department**

**MOTION** by Council. Pike, seconded by Council. Bond, Jr., to set the hourly rate for laborer, seasonal at \$21.10.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT – 1 – Weinrich

## **Other Positions**

**MOTION** by Council. Pike, seconded by Council. Blalock, to set the following annual rates:

Chair of the Zoning Board of Appeals	\$ 1,000.00
Zoning Board of Appeals Members	\$ 500.00 each
Chair of the Planning Board	\$ 1,200.00
Planning Board Members	\$ 500.00 each
Chair of the Board of Assessment Review	\$ 600.00
Board of Assessment Review Members	\$ 375.00 each

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Pike, seconded by Council Blalock, to appoint the following individuals:

Thomas Darby to the Planning Board for a seven year term ending at midnight December 31, 2032;

Phillip Zemke as Chair of the Zoning Board of Appeals;

Alfred LoBrutto to the Ethics Committee for a five year term ending at midnight, December 31, 2030;

William Jeffway to the Ethics Committee to fill the unexpired term of Joan Wyant ending at midnight, December 31, 2027;

Patricia Warren as the Authorized Employee Representative for 2026;

Glenn Butler, Debra Blalock, and Patricia Warren as the Workplace Violence Response Team for 2026; Amy Ramsay to serve as an alternate; Alfred Lo Brutto, Victoria Lo Brutto, Timothy Williams, William Gallagher, Alan Kulick, Benjamin Trivelli, Thomas Mann, and Reginald Coon to the Veterans Committee; and

James Jeffreys as Chair of the Planning Board.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Pike, seconded by Council. Bond, Jr., to extend the bid proposal of Northeast Computer Services, dated November 13, 2015, without change, for the Fiscal Year 2026.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Pike, seconded by Council. Blalock, to appoint Dick Wambauch to maintain and update the town's website at a monthly rate of \$250.00.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Pike, seconded by Council. Blalock, to appoint Labella Associates (formerly the Chazen Company) to monitor the closed landfill for the fiscal year 2026 at a cost not to exceed \$10,000.00.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Pike, seconded by Council. Bond, Jr., to appoint KC Engineering and Land Surveying, P.C on an as needed basis for fiscal year 2026.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Pike, seconded by Council. Blalock, to appoint CPL Architecture and Planning as planners for the Milan Town Board, Planning Board and Zoning Board of Appeals for the fiscal year 2026.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Pike, seconded by Council. Bond, Jr., to appoint the law firm of Cappillino & Rothschild, LLP, as Attorney to the Milan Town Board, Planning Board, Zoning Board of Appeals and the assessors department for the fiscal year 2026 at the hourly rate of \$200.00, plus approved itemized expenses.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Pike, seconded by Council. Blalock, to appoint Angela Maier-Lore, Esq., and the law firm of Cappillino & Rothschild, LLP, as prosecutors for the Town of Milan for the fiscal year 2026, at the hourly rate of \$200.00, plus approved itemized expenses.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Pike, seconded by Council. Bond, Jr., to appoint Whiteman, Osterman & Hanna, LLP as attorney for fiscal year 2026 to monitor issues related to the Red Wing mine at an hourly rate of \$300.00, plus approved expenses.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Pike, seconded by Council. Blalock, to appoint David Wise from Youngworth Law PLLC to advise on employee matters as required for fiscal 2026, at an hourly rate of \$200.00, plus approved expenses.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Pike, seconded by Council. Bond, Jr., to appoint Zarin & Steimetz as attorney for litigation to the Planning Board, Zoning Board of Appeals and the Zoning Enforcement Officer/Code Enforcement Officer/ Building Inspector for fiscal 2026 at an hourly rate of \$495.00 for partners and \$385.00 for attorneys, plus approved expenses.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Pike, seconded by Council. Blalock, to set the Millbrook National Bank in Pine Plains, N.Y. as the depository for all town funds for the fiscal year 2026, except for the Town Clerk's funds, which may be deposited in the Merchants & Traders Bank;

**And Further**, to designate William Jeffway and Debra Blalock as signers on the Town of Milan accounts.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Pike, seconded by Council. Bond, Jr., to designate the Northern Dutchess News as the official town newspaper for fiscal 2026 and authorize the use of the Poughkeepsie Journal as needed.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Pike, seconded by Council. Blalock, to set the regular meeting of the Town Board on the third Monday of the month in the Wilcox Memorial Town Hall at 20 Wilcox Circle in the town of Milan at 7:00 p.m.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** By Council. Pike, seconded by Council Bond, Jr., to set the mileage reimbursement rate at \$0.65 per mile for those officials who conduct on-site inspections and/or are required to travel on official business. Said

reimbursement shall apply only to out-of-town travel, except for assessors, building inspector, zoning enforcement officer, code enforcement officer and dog control officer. The calculation of miles shall be as follows:

Town Hall to any Post Office 07 miles

Town Hall to Millbrook National Bank 07 miles

Town Hall to Merchants and Traders Bank 08 miles

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT - 1 - Weinrich

**MOTION** by Council. Pike, seconded by Council. Blalock, to authorize the supervisor to spend no more than \$3,000.00 for equipment or supplies per occurrence without prior town board approval.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT - 1 - Weinrich

**MOTION** by Council. Pike, seconded by Council. Bond, Jr., to authorize the highway superintendent to spend no more than \$4,999.00 for equipment or supplies per occurrence without prior town board approval.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT - 1 - Weinrich

**MOTION** by Council. Pike, seconded by Council. Blalock, that because of the need for prompt public and official access to the town supervisor and highway superintendent, these officials be reimbursed \$35 a month each for the cost of their cell phones.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Bond, Jr., seconded by Council. Pike, to set the following thirteen (13) paid holidays for 2026 for full-time employees and part-time employees. Employees are entitled to paid holidays only when the paid holidays fall on regularly scheduled work days.

January 1,	New Year's Day 2026
January 19	Martin Luther King Day
February 16	President's Day
April 3	Good Friday
May 25	Memorial Day
June 19	Juneteenth
July 4	Independence Day
September 7	Labor Day
October 12	Columbus Day
November 11	Veteran's Day
November 26 & 27	Thanksgiving Day and the day after
December 25	Christmas Day

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Bond, Jr., seconded by Council. Pike, that all elected officials and employees shall be paid bi-weekly, with the bi-weekly payroll beginning on a Monday and ending on a Friday, and that payroll checks shall be available by 11:00 a.m. on the following Friday.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Bond, Jr., seconded by Council. Pike, to set the petty cash fund of the following individuals at \$50.00: Town Clerk, Code Enforcement Officer, Zoning Enforcement Officer, and Building Inspector, and to set the petty cash fund of the following individuals at \$75.00: Chair of the Planning Board, Chair of the Zoning Board of Appeals, \$200.00 for the Transfer Station, and to set the petty cash fund of each justice at \$200.00.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Bond, Jr., seconded by Council. Blalock, to set the order of emergency contact for the Wilcox Memorial Town Hall as follows; William Jeffway, Supervisor

Glenn Butler, Highway Superintendent

Debra Blalock, Town Board Member

And to set the order of emergency contact for the Town Highway Department as follows:

Glenn Butler, Superintendent

William Jeffway, Supervisor

Debra Blalock, Town Board Member

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** by Council. Bond, Jr., seconded by Council. Pike, to appoint the following individuals to the Comprehensive Emergency Management Plan Committee: Glenn Butler, Debra Blalock, Laurence Brody, Milan Volunteer Fire Department, Inc. Director and Corporate Secretary, and Jeff Galm, Milan Volunteer Fire Department, Inc. Chief.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** by Council Bond, Jr., seconded by Council. Blalock, pursuant to state law, the Public Health Emergency Committee and to appoint the following individuals to said committee: William Jeffway, Chair, Glenn Butler, Catherine Gill, and Amy Ramsay.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**MOTION** by Council Bond, Jr., seconded by Council. Pike, to appoint MVP to handle the town's health insurance and FLEX plan.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO – 0

ABSENT – 1 – Weinrich

**Supervisor's Appointments made unilaterally by the Supervisor:**

Deputy Supervisor	Debra Blalock
Planning Board Liaison	Glen Weinrich
Zoning Board of Appeals Liaison	Clint Bond
Highway & Bridge Liaison	William Jeffway
Investment Committee	William Jeffway, Debra Blalock
Lawsuits/Attorney Liaison	William Jeffway
Financial Records Auditors	Debra Blalock & Kevin Pike
Northern and Eastern Dutchess	
Communities Regional Hazard	

Mitigation Plan Liaison	Debra Blalock
Milan Fire Department &	
Rescue Squad Liaison	William Jeffway, Debra Blalock
Wappinger Creek Watershed	
Intermunicipal Council	Debra Blalock, Kevin Pike
Security Administrator	William Jeffway
Alternate Security Administrator	Debra Blalock
Union Negotiating Team	William Jeffway, Kevin Pike

**MOTION** by Council. Jeffway, seconded by Council. Pike, to authorize the Supervisor to sign the Participation Agreement between Dutchess County Self-Insured Workers' Compensation Plan and the Town of Milan for 2026. Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT – 1 – Weinrich

**MOTION** by Supervisor Jeffway, seconded by Council Blalock, to approve and authorize the supervisor to sign an agreement between the Town of Milan and the Town of Pine Plains for the sheltering of seized dogs.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT – 1 – Weinrich

**MOTION** by Supervisor Jeffway, seconded by Council. Pike, to allow the Town Board to meet in executive session to discuss the matter of a town employee.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT – 1 – Weinrich

Executive session concluded at 1:44 pm. Action was taken by the Board.

**MOTION** by Council. Blalock, seconded by Council. Pike, to adjourn the meeting at 1:45 pm.

Roll was taken and carried.

YES 4 - Blalock, Bond, Jr., Pike, Jeffway

NO - 0

ABSENT – 1 – Weinrich

Respectfully submitted,

Ingrid E. Kulick

Town Clerk