

The Milan Town Board held their Reorganization Meeting on 01/01/25 at 1:00 pm at the Milan Town Hall.

Present: Supervisor Alfred Lo Brutto

Councilpersons Debra Blalock, Jack Campisi, William Jeffway,
Kevin Pike

Highway Superintendent Glenn Butler

MOTION by Supervisor Lo Brutto seconded by Council. Blalock to set the annual rate of pay for the following elected officials:

Town Board Members (4)	\$ 7,800.00 each
Supervisor	\$24,136.00
Highway Superintendent	\$71,650.00
Town Clerk	\$38,064.00
Town Justices (2)	\$21,735.00 each

Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Campisi to appoint the following individuals:

Catherine Gill as Registrar and Ingrid Kulick as sub-Registrar of Vital Statistics at no salary. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Pike to appoint the following individuals to the positions, hours of employment, and rates of pay as described below:

Nathaniel B. Chase as Clerk to Justice Edward Burns at an hourly rate of \$28.00 for 29 hours per week;

Denise Murphy as Clerk to Justice Thomas Jones at an hourly rate of \$28.00 for 29 hours per week;

Amy Ramsey as bookkeeper at an hourly rate of \$33.47 for 18 hours per week;

Ingrid Kulick as Deputy Town Clerk at an hourly rate of \$21.00 for 15 hours per week;

Jake Exline as Building Inspector/Zoning Enforcement Officer/Code Enforcement Officer at an annual salary of \$23,070.00;

Patricia Warren as Assessor Aide at an hourly rate of \$23.20 for 18 hours per week;

Peggy Coons as secretary to the Planning Board and Zoning Board of Appeals at an hourly rate of \$26.25 for 36 hours per week and an additional 108 hours per year for planning and zoning meetings at an hourly rate of \$26.25;

Stephanie Fitzpatrick as Dog Control Officer at an annual salary of \$4,104.00;

Kelly Mathews as cleaner at an hourly rate of \$21.34 for 9 hours a week; Victoria LoBrutto as clerk assigned to the supervisor at an hourly rate of \$20.55 for 6 hours a week;

John Van Buskirk as Transfer Station Attendant with principal responsibility for the operation of the Transfer Station at an hourly rate of \$22.75 for six hours each Saturday; and

Christopher Shiels as Transfer Station Attendant at an hourly rate of \$21.34 for six hours each Saturday. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

Highway Department

MOTION by Supervisor Lo Brutto seconded by Council. Campisi to set the hourly rate for laborer, seasonal at \$20.49. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

Other Positions

MOTION by Supervisor Lo Brutto seconded by Council. Jeffway to set the following annual rates:

Chair of the Zoning Board of Appeals	\$ 850.00
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Zoning Board of Appeals Members	\$ 350.00 each
Chair of the Planning Board	\$ 1,050.00
Planning Board Members	\$ 350.00 each
Chair of the Board of Assessment Review	\$ 350.00
Board of Assessment Review Members	\$ 225.00 each
Town Historian	No Salary

Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

Appointments

MOTION by Supervisor Lo Brutto seconded by Council. Blalock to appoint the following individuals:

John Mautone to the Planning Board for a seven year term ending at midnight December 31, 2031;

Phillip Zemke to the Zoning Board of Appeals for a five year term ending at midnight, December 31, 2029;

Phillip Zemke as Chair of the Zoning Board of Appeals;

Patricia Warren as the Authorized Employee Representative for 2025;

Glenn Butler, Debra Blalock, and Patricia Warren as the Workplace Violence Response Team for 2025; Amy Ramsay to serve as an alternate;

Alfred Lo Brutto, Victoria Lo Brutto, Timothy Williams, William Gallagher, Alan Kulick, Benjamin Trivelli, Thomas Mann, and Reginald Coon to the Veterans Committee;

Victoria Lo Brutto as town historian; and

Jacqueline Reynolds as chair of the Board of Assessment Review; and

James Jeffreys as Chair of the Planning Board. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Pike to extend the bid proposal of Northeast Computer Services, dated November 13, 2015, without change, for the Fiscal Year 2025. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Jeffway to appoint Dick Wambach to maintain and update the town's website at a monthly rate of \$250.00. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Campisi to appoint Labella Associates to monitor the closed landfill for the fiscal year 2025 at a cost not to exceed \$10,000.00. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Pike to appoint KC Engineering and Land Surveying, P.C on an as needed basis for fiscal year 2025. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Jeffway to appoint CPL Architecture and Planning as planners for the Milan Town Board, Planning Board and Zoning Board of Appeals for the fiscal year 2025. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Blalock to appoint Angela Maier Lore, Esq., and the law firm of Cappillino & Rothschild, LLP as prosecutors for the Town of Milan for the fiscal year 2025, at the hourly rate of \$200.00, plus approved itemized expenses. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

Move by Supervisor Lo Brutto seconded by Council. Pike to appoint the law firm of Cappillino & Rothschild, LLP as attorney to the Milan Town Board, Zoning Board of Appeals/Planning Board/Building Inspector/Zoning Enforcement Officer/Code Enforcement Officer for general matters at an hourly rate of \$200.00, plus approved expenses, and for litigation matters at an hourly rate of \$225.00, plus approved expenses. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Campisi to appoint Stenger, Diamond & Glass as attorney to the assessors for fiscal year 2025 at an hourly rate of \$175.00, plus approved itemized expenses. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Jeffway to appoint Whiteman, Osterman & Hanna, LLP as attorney for fiscal year 2025 to monitor issues related to the Red Wing mine at an hourly rate of \$300.00, plus approved expenses. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Pike to appoint Youngworth Law PLLC to negotiate the union contract with the employees of the town highway department, and to provide additional consultation on union matters as required for fiscal 2025, at an hourly rate of \$200.00, plus approved expenses. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Jeffway to approve Grant & Lyons as attorney to the Planning Board, Zoning Board of Appeals and the Zoning Enforcement Officer/Code Enforcement Officer for fiscal

2025 at an hourly rate of \$200.00, plus approved expenses. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Jeffway to appoint Zarin & Steimetz as attorney for litigation to the Planning Board, Zoning Board of Appeals and the Zoning Enforcement Officer/Code Enforcement Officer/ Building Inspector for fiscal 2025 at an hourly rate of \$495.00 for partners and \$385.00 for attorneys, plus approved expenses. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Blalock to set the Millbrook National Bank in Pine Plains, N.Y. as the depository for all town funds for the fiscal year 2025, except for clerk funds, which may be deposited in the Merchants & Traders Bank;

And Further, to designate Alfred LoBrutto and Jack Campisi as signers on the Town of Milan accounts. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Pike to designate the Northern Dutchess County News as the official town newspaper for fiscal 2025 and authorize the use of the Poughkeepsie Journal as needed. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Jeffway to set the regular meeting of the Town Board on the third Monday of the month in the Wilcox Memorial Town Hall at 20 Wilcox Circle in the town of Milan at 7:00 p.m. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Pike to set the mileage reimbursement rate at \$0.65 per mile for those officials who conduct on-site inspections and/or are required to travel on official business. Said reimbursement shall apply only to out-of-town travel, except for assessors, building inspector, zoning enforcement officer, code enforcement officer and dog control officer. The calculation of miles shall be as follows:

Town Hall to any Post Office 07 miles

Town Hall to Millbrook National Bank 07 miles

Town Hall to Merchants and Traders Bank 08 miles

Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Blalock to authorize the supervisor to spend no more than \$3,000.00 for equipment or supplies per occurrence without prior town board approval. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Pike to authorize the highway superintendent to spend no more than \$4,999.00 for equipment or supplies per occurrence without prior town board approval. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council Jeffway that because of the need for prompt public and official access to the town supervisor and highway superintendent, these officials be reimbursed \$35 a month each for the cost of their cell phones. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council Pike to set the following thirteen (13) paid holidays for 2025 for full-time employees and part-time employees. Employees are entitled to paid holidays only when the paid holidays fall on regularly scheduled work days.

January 1,	New Year's Day 2025
January 20	Martin Luther King Day
February 17	President=s Day
April 18	Good Friday
May 26	Memorial Day
June 19	Juneteenth
July 4	Independence Day
September 1	Labor Day
October 13	Columbus Day
November 11	Veteran=s Day
November 27 & 28	Thanksgiving Day and the day after
December 25	Christmas Day

Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council Blalock that all elected officials and employees shall be paid bi-weekly, with the bi-weekly payroll beginning on a Monday and ending on a Friday, and that payroll checks shall be available by 11:00 a.m. on the following Friday. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

MOTION by Supervisor Lo Brutto seconded by Council. Jeffway to set the petty cash fund of the following individuals at \$50.00: Town Clerk, Code Enforcement Officer, Zoning Enforcement Officer, and Building Inspector, and to set the petty cash fund of the following individuals at \$75.00: Chair of the Planning Board, Chair of the Zoning Board of Appeals, \$200.00 for the Transfer Station, and to set the petty cash fund of each justice at \$200.00.

Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

MOTION by Supervisor Lo Brutto seconded by Council. Blalock to set the order of emergency contact for the Wilcox Memorial Town Hall as follows;

Alfred Lo Brutto, Supervisor

Glenn Butler, Highway Superintendent

Jack Campisi, Town Board Member

And to set the order of emergency contact for the Town Highway Department as follows:

Glenn Butler, Superintendent

Alfred Lo Brutto, Supervisor

Jack Campisi, Town Board Member

Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

MOTION by Supervisor Lo Brutto seconded by Council. Pike to appoint the following individuals to the Comprehensive Emergency Management Plan Committee: Glenn Butler, Debra Blalock, Laurence Brody, Milan Volunteer Fire Department, Inc. Director and Corporate Secretary, and Jeff Galm, the Chief of the Milan Volunteer Fire Department, Inc. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

MOTION by Supervisor Lo Brutto seconded by Council. Campisi to appoint the following individuals to the Public Health Emergency Committee: Alfred Lo Brutto, Chair, Glenn Butler, Catherine Gill, and Amy Ramsay. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

MOTION by Supervisor Lo Brutto seconded by Council. Blalock to appoint MVP to handle the town's health insurance and FLEX plan. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

Supervisor's Appointments:

Deputy Supervisor	Jack Campisi
Planning Board Liaison	Debra Blalock
Zoning Board of Appeals Liaison	William Jeffway
Highway & Bridge Liaison	Alfred Lo Brutto
Investment Committee	Alfred Lo Brutto, and Jack Campisi
Lawsuits/Attorney Liaison	Alfred Lo Brutto
2024 Financial Records Auditors	William Jeffway, Kevin Pike
Northern and Eastern Dutchess Communities Regional Hazard Mitigation Plan Liaison	Debra Blalock
Milan Fire Department & Rescue Squad Liaison	Alfred Lo Brutto and Jack Campisi
Wappinger Creek Watershed	Debra Blalock and
Intermunicipal Council	William Jeffway
Security Administrator	Jack Campisi
Alternate Security Administrator	Catherine Gill

MOTION by Supervisor Lo Brutto seconded by Council. Blalock to authorize the supervisor to sign the Participation agreement between Dutchess County Self-Insured Workers' Compensation Plan and the Town of

Milan for 2025. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

Motion by Supervisor Lo Brutto seconded by Council. Pike to approve and authorize the supervisor to sign the agreement between the Town of Milan and the Town of Pine Plains for the sheltering of seized dogs. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

MOTION by Supervisor Lo Brutto seconded by Council. Campisi to advertise for the position of part-time assessor aide. The part-time assessor aide shall be employed eighteen (18) hours per week, six (6) hours a day on Mondays, Wednesdays, and Fridays. The hourly rate shall be \$20.00. Resumes must be submitted to the Milan Town Clerk on or before 2 pm on February 3, 2025. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

MOTION by Supervisor Lo Brutto seconded by Council. Blalock to set a public hearing on Local Law No. 1 of 2025, a local law amending Sections 1 and 2 of Chapter 183 of the Code of the Town of Milan increasing the exemptions for senior citizens and persons with physical disabilities for January 20, 2025 at 6:50 pm at the Milan Town Hall. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

MOTION by Supervisor Lo Brutto seconded by Council. Pike to set a public hearing on Resolution No.1 of 2025, a resolution for property tax exemption for volunteer firefighter and volunteer ambulance service member for January 20, 2025 at 6:55 pm at the Milan Town Hall. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

MOTION by Supervisor Lo Brutto seconded by Council. Campisi to increase the paid sick leave days to 12 for full-time hourly employees who are paid from the General Fund. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

MOTION by Council. Campisi seconded by Council. Pike to adjourn this meeting. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

Respectfully submitted,

Catherine Gill, Town Clerk