

The Milan Town Board held their Regular Town Board meeting on 05/15/2023 at 7:00 pm at the Milan Town Hall.

Present: Supervisor Alfred Lo Brutto  
Councilperson Debra Blalock, Jack Campisi, William Jeffway, Kevin Pike

The Supervisor opened the meeting with the Pledge of Allegiance.

Ryan Morrison from Tighe & Bond gave a presentation to the board on the final findings for the NEIWPC Stream Crossing Management study. He reviewed the barrier/ condition, rankings, and score of the four (4) roads in the town (Woody Row Road # 1, Mitchel Lane #2, Salisbury Turnpike # 3, and Enterprise Drive # 4). There was a brief question and answer period.

Each board member received a copy of the Regular Town Board meeting of 04/17/2023 and the Special Board Mtg. of 04/28/2023 – Serial Bond – Rocann Drive Culvert Project.

Each board member received a copy of the Financial Report for the month of April.

### **Training for Planning and Zoning Members**

**Resolution # 6 of 2023** – entitled Establishing Mandatory Training for Planning and Zoning Members as follows:

Resolution offered by Council. Campisi seconded by Council. Jeffway

**WHEREAS**, the adoption and implementation of land use decisions have a profound effect on the character of a community and the well-being of its residents; and

**WHEREAS**, the administration of land use laws is a complex and highly diverse process that requires specialized knowledge and familiarity with the applicable laws and regulations; and  
**WHEREAS**, well considered and timely decisions, consistent with those laws and regulations attract quality community development, result in fewer lawsuits, and generally decrease the discord within the community; and

**WHEREAS**, the Town of Milan desires to provide for the benefit of its residents a well-trained and knowledgeable body of officials to administer the local land use process;

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. Pursuant to the provisions of Chapter 85 of the Code of the Town of Milan, all Planning Board and Zoning Board of Appeals members shall be required to complete at least four (4) hours of suitable training each year.
2. The power to determine suitable training is hereby delegated by the Milan Town Board to the respective Planning and Zoning Board of Appeals chairs.
3. The training requirement may be satisfied by educational activities devoted to planning, zoning, or land use issues, such as 1) attending conferences, seminars, and/or workshops; 2) participating in approved on-line training or tutorials; 3) attending college courses or any other educational activities approved by the respective board chair.

4. On or before the 15<sup>th</sup> of January next the chair of each board shall submit a report informing the town board as to whether or not each member of his/her respective board has completed the required four (4) hours of approved training.

This resolution replaces in its entirety Resolution No. 33-07. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

**Resolution # 8 of 2023 Amending Section 7 and Creating Section 8 of Chapter 67  
Procurement**

Resolution offered by Council. Campisi seconded by Council Jeffway to enact Local Law 3 of 2023 as follows:

**BE IT ENACTED** by the Town Board of the Town of Milan Local Law No.3 of 2023 amending Section 7 and creating Section 8. of Chapter 67 (Procurement Policy) of the Code of the Town of Milan as follows and waive its reading:

Change the designation of § 67-7 to § 67-8.

Add the following as the new § 67-7

**§ 67-7 Award to lowest responsible bidder; piggybacking exception.**

Piggybacking is permissible as an exception to the general bidding requirements set forth in subdivisions 1, 2 and 3 of General Municipal Law § 103, and § 104 of the General Municipal Law. Consistent with General Municipal Law § 103, Subdivision 16, the Town Board may make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment and supplies, may make such purchases, or may contract for such services related to the installation, maintenance, or repair of apparatus, materials, equipment or supplies as may be required through the use of a contract let by the United States of America or any agency thereof, any state or any other political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value and made available for use by other governmental entities. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO -0

**Resolution # 7 of 2023 – Rowe Methodist Church**

**Resolution** offered by Supervisor Lo Brutto seconded by Council. Campisi as follows:

**WHEREAS** the Rowe Methodist Church is celebrating the 185<sup>th</sup> year of its construction; and

**WHEREAS**, the Rowe Methodist Church has been a significant part of the community of Milan; and

**WHEREAS**, during that period the Rowe Methodist Church has provided spiritual leadership for its citizens.

**NOW, THEREFORE, BE IT RESOLVED:**

That the Town Board of the Town of Milan acknowledges the significant contributions of the Rowe Methodist Church, and on this auspicious occasion of its 185<sup>th</sup> anniversary wishes the Rowe Methodist Church continued success. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

#### **Proposal/ J.F. Petroleum Group – Diesel Tank**

**MOTION** by Council. Campisi seconded by Council. Pike to accept the proposal of J.F. Petroleum Group for the purchase of a 2,000-gallon diesel tank with dispensing equipment, pursuant to Sourcewell contract QVO-0241741, for a total cost of \$105,263.13. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

#### **Quote/Dunning Industries for wood fiber for the Rec. Park**

**MOTION** by Supervisor Lo Brutto seconded by Council. Pike to accept the quote from Dunning Industries for the purchase of 200 cubic yards of wood fiber for the Recreation Park for a total cost of \$5,362.00. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

#### **Plugin Stations Online, LLC**

**MOTION** by Supervisor Lo Brutto seconded by Council. Blalock to accept the quote from Plugin Stations Online, LLC for one (1) charge point station with two (2) cables, located at the Milan Town Hall, for a total cost of \$10,901.00, and further;

To accept the quote from Plugin Stations Online, LLC for one (1) charge point station with two (2) cables, located at the Milan Town Garage for a total cost of \$12,368.50, both purchases per New York Stat Contract No. PC68451. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

#### **Proposal/Optimus Architecture -Design for Town Hall Addition**

**MOTION** by Council. Campisi seconded by Council. Jeffway to accept the proposal from Optimus Architecture for the design of an addition to the Milan Town Hall as described in their letter dated May 11, 2023, for a cost not to exceed \$28,700.00, plus approved reimbursables. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

**MOTION** by Council. Campisi seconded by Council. Jeffway to declare the following items obsolete and authorize their disposal:

One (1) HP Laser Jet Printer

One (1) Dell laptop computer.

Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO - 0

**Bills:** The bills were presented to the Town Board for their audit and review. **MOTION** by Council. Campisi seconded by Council. Jeffway to pay General Abstract # 5 Claims 150 thru 197, totaling \$20,646.74 – Highway Abstract Claims 76 thru 88, totaling \$20,375.18. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

**MOTION** by Council. Campisi seconded by Council. Pike to adjourn this meeting. Roll was taken and carried.

YES 5 - Blalock, Campisi, Jeffway, Pike, Lo Brutto

NO – 0

Respectfully submitted,

Catherine Gill, Town Clerk